



DTE Contract Review Form

Section I: General Contract Information

- 1) Contract Name:* _____ 2) Contract Number: _____
- 3) DTE Legal Entity:* _____
- 4) Contract Type:* Purchase – Operational, Sale – Operational, Capital Expenditure, Purchase of Coal or Gas, Purchase of Transportation, Lease, Asset Sale, Real Estate related (Easement, Easement Release, Permit), Purchase/Sale of Equity, Operating Agreement, Joint Venture, Other
(circle one)
- 5) Contract Owner: _____ 6) Project Code: _____
- 7) Other Categorization: _____ 8) Counterparty Name:* _____
- 9) Is the Counterparty an Affiliate of DTE Energy?:* Yes: No:
- 10) Is the Counterparty Consolidated with DTE Energy?:* Yes: No:
- 11) Contract Description: _____

- 12) Estimated Lifetime Contract Value:* \$ _____ 13) Location of Hard Copy: _____
- 14) Effective Date:* _____ / _____ / _____ 15) Other Term. Criteria: Automatic Monthly Renewal, Automatic Yearly Renewal, No Termination Date, Other (circle one)
- 16) Termination Date: _____ / _____ / _____

Section II: Accounting and Financial Disclosure Assessment

- | | <u>YES</u> | <u>NO</u> | |
|---|--------------------------|--------------------------|---|
| 17) Existence of Debt or Other Financial Covenant* | <input type="checkbox"/> | <input type="checkbox"/> | |
| 18) Existence of Off-Balance Sheet Financing* | <input type="checkbox"/> | <input type="checkbox"/> | |
| 19) Existence of Derivative* | <input type="checkbox"/> | <input type="checkbox"/> | |
| 20) Existence of Financial Guarantee / Letter of Credit* | <input type="checkbox"/> | <input type="checkbox"/> | |
| 21) If yes, who is the benefactor? _____ | | | |
| 22) Existence of Asset Retirement Obligation* | <input type="checkbox"/> | <input type="checkbox"/> | |
| 23) If yes, what is the estimated obligation? _____ | | | |
| 24) Existence of Future Purchase Commitment (If yes, see item 32)* | <input type="checkbox"/> | <input type="checkbox"/> | → If yes, please complete schedule on next page |
| 25) Existence of a Lease (If yes, see questions 26 & 27)* | <input type="checkbox"/> | <input type="checkbox"/> | |
| 26) Are we the Lessor or Lessee (circle one)?* | | | |
| a. If Lessee, answer 27. If Lessor, no further action is required. | | | |
| 27) Is the Lease <u>Capital</u> or <u>Operating</u> (circle one)?* | | | |
| Note: If the lease is cancelable only with a financial penalty, complete the payment schedule in #32 | | | |
| 28) Does the contract represent a significant variable (economic) interest requiring additional analysis (Re: FIN 46)?* | <input type="checkbox"/> | <input type="checkbox"/> | → If yes, please contact Corporate Accounting |
| 29) Is this a material contract entered into other than in the ordinary course of business that may require disclosure on SEC Form 8-K? | <input type="checkbox"/> | <input type="checkbox"/> | → If yes, please contact a representative in the General Counsel-Finance Department |
| 30) Relationship to other contracts: _____ _____ | | | |
| 31) Miscellaneous Notes: _____ _____ | | | |

32) If there was a future purchase commitment or lease, fill out the following schedule:

| Year | Commitment Amount (in \$'s) |
|------|-----------------------------|
| 2004 | |
| 2005 | |
| 2006 | |
| 2007 | |
| 2008 | |
| 2009 | |
| 2010 | |
| 2011 | |

| Year | Commitment Amount (in \$'s) |
|-----------------|-----------------------------|
| 2012 | |
| 2013 | |
| 2014 | |
| 2015 | |
| 2016 | |
| 2017 | |
| 2018 | |
| 2019 and beyond | |

Section III: Reviews

33) Business Unit Review:

| | | | | |
|--------|-------------|--------|--------------------------|---------------------------------|
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |

| Comment (use back if necessary) |
|---------------------------------|
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34) Accounting Review by:

| | | | | |
|--------|-------------|--------|--------------------------|---------------------------------|
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |

| Comment (use back if necessary) |
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| |
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35) Legal Review by:

| | | | | |
|--------|-------------|--------|--------------------------|---------------------------------|
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |

| Comment (use back if necessary) |
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| |

36) Other Review by: List Internal party in comment box

| | | | | |
|--------|-------------|--------|--------------------------|---------------------------------|
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |
| _____ | _____ | _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| (Name) | (Signature) | (Date) | No change proposed | Changes suggested See comments. |

| Comment (use back if necessary) |
|---------------------------------|
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